

**DIVISION OF BUILDING SAFETY
PLUMBING BUREAU
BOARD MEETING MINUTES
1658 FILLMORE, TWIN FALLS, ID 83301
APRIL 15, 2005**

*The following report is not intended to be a verbatim transcript of the discussion at the meeting,
But is intended to record the significant features of those discussions.*

DIVISION OF BUILDING SAFETY EMPLOYEES: Dave Munroe, Administrator; Ted Hogander, Plumbing Bureau Chief; Marsi Woody, Financial Officer; Ken Holt, Plumbing Inspector; Renee Bryant, Recorder

BOARD MEMBERS: Russ Firkins, Chairman; Ray Coon; Ben Schooley; Bob Livesay; Milford Terrell

GUESTS: Kay Christensen, Deputy Attorney General; Jerry Peterson, Idaho Building Trades; Mike Kelly, Plumbers/Fitters Local Union 296; Mike Hoover, Plumbers/Fitters Local Union 648; Jeff Harris, State Plumbing Inspector; Russ Goyen, City of Idaho Falls; Maria Barratt; Department of Financial Management; Dale Pippitt; Idaho Ground Water Association; John Homan, Deputy Attorney General representing Idaho Department of Water Resources; Mark Slifka, Idaho Department of Water Resources; Doug Hatch, International Code Council; Bonnie Chaffin and Ed Castro, DBS Computer Programmers

The April 15, 2005 Plumbing Board meeting was brought to order at 9:20 a.m.

FEBRUARY 4, 2005 BOARD MEETING – MOTION - Mr. Coon made a motion to accept the February 4, 2005 Plumbing Board Minutes. Mr. Livesay seconded the motion. Motion unanimously carries.

REVISED AGENDA - Mr. Terrell made a motion to accept the revised agenda as follows: Accept, under Old Business, “ICC testing of contractor’s and journeyman” and “proposed fee rule”; decline, under New Business, “Reappoint/re-election of new Board Chairman and designate a Vice Chairman” until expired appointments are appointed/reappointed by the Governor. Mr. Coon seconded the motion. Motion carried by unanimous vote.

PITLESS ADAPTOR PRESENTATION – Pitless adaptor presentation made by Mr. Pippitt. Discussed jurisdiction(s) inspecting adaptors and proposed Memorandum of Understanding (MOU) between the Idaho Department of Water Resources (IDWR) and the Plumbing Bureau.

Attorney General Homan to clarify, in writing and for the record, the following: 1. Administrative opinion on Idaho Administrative Code, Idaho Department of Water Resources, IDAPA 37.03.09 sections 14 and 24, pitless adaptors; 2. Water Resources Manual. Is manual the guidelines as set forth by IDWR and is manual for all wells or just public wells; 3. Inspections. What do they expect from the Plumbing inspectors, what would they like the Plumbing inspectors to look at and what is the definition of “look at”. Written items to be submitted to Mr. Munroe prior to the June 3, 2005 Plumbing Board meeting.

Mr. Slifka to prepare an outline of the Department of Water Resources’ current inspection process.

Mr. Terrell made a motion to continue dialoging with Department of Water Resources, their Attorney General and Mr. Pippitt, Idaho Ground Water Association. Chairman Firkins to pick a committee of two to three, representing the Board, and work with these people to evaluate the information. Would like to bring this up at the June meeting. Mr. Schooley seconded the motion. Motion unanimously carries.

AIR ADMITTANCE VALVES - Mr. Schooley presented proposed legislation, in the form of a draft motion. Discussion ensued on the usage and placement of the valves.

Mr. Schooley made a motion that the use of air admittance valves for residential and commercial installation may be allowed by the authority having jurisdiction with the following restrictions: 1. Prior approval by the authority having jurisdiction on a case by case basis, with stated and approved accessible location. 2. Cross sectional area of vents through roof must meet area of largest building drain. 3. Air admittance valves may only be used where it is impractical due to structural conditions to vent through roof. No attic installations will be allowed. 4. Air admittance valves must be installed with approved access for inspection and replacement. 5. Air admittance valves must have prior listings and approvals. Mr. Terrell seconded the motion for discussion.

Mr. Terrell made a substitute motion to do more study and do diligence on where and when we can use an air admittance valve and drop out the “prior approval” in that study. Mr. Coon seconded the motion. Substitute motion carries by unanimous vote. Substitute motion replaces the original motion.

APPRENTICES AND SUPERVISION - Ms. Christensen addressed definitions/variances of supervision/apprenticeship and common elements of supervisory relationships. Civil penalties and apprentice program briefly discussed.

Mr. Firkins asked Board to review “Supervision” outline, add to next agenda and discuss at next meeting

Mr. Hoover to submit, in writing, to Ms. Christensen the union’s apprentice ratio to journeymen on different types of contracted jobs.

PLUMBING FUND BALANCE - The following suggestions, to reduce Plumbing’s fund balance, were presented by Mr. Hogander: 1. Plumbing Bureau pay for books/tuitions for third and fourth year students; 2. Residential flat rate permit fee - water closet count vs. square footage.

Mr. Terrell to give Mr. Coon books on square footage and pricing.

Mr. Terrell made a motion to continue this line of thinking and to have Mr. Coon and Mr. Hogander continue with the flat rate idea and present additional figures. Mr. Schooley seconded the motion. Motion carries by unanimous vote.

Ms. Christensen drafted proposed legislation clarifying rules to provide that there be a separate permit required for residential sewer and water service line installations, unless they were done by the plumbing contractor at the time of new installation.

Mr. Terrell made a motion to accept the changes in IDAPA 07, Title 02, Chapter 03 of rules, making this the first reading. Mr. Coon seconded the motion. All in favor. Motion carries.

BOARDS TASK FORCE - Mr. Munroe gave an overview of the Board Task Force.

Ms. Christensen presented a draft MOU between Plumbing, Electrical and HVAC Boards regarding licensing/certificates of competency and jurisdiction of permitting specific items.

Ms. Christensen to change wording under section II “Agreement”, item one, first topic, to read: “Water heater electrical connections” rather than “Water heater and electrical connections”.

Mr. Terrell made a motion to continue dialog on Memorandum of Agreement between State of Idaho Plumbing Board, Idaho Electrical Board and the Idaho Heating Ventilation Air Conditioning Board. This being the first reading. Mr. Livesay seconded the motion. Motion carries by unanimous vote.

OLD BUSINESS - ICC TESTING OF CONTRACTOR'S AND JOURNEYMEN - Copy of letter of agreement between HVAC, Electrical and International Code Council (ICC) distributed to Board. (Informational item only.) Mr. Hatch reiterated services available through ICC.

NEW BUSINESS - Mrs. Woody promoted to Deputy Administrator and to continue as Financial Officer.

Continued education for Plumbing contractor's and journeymen addressed. Ms. Christensen offered her paralegal to research all of the plumbing statutes in the United States, to see what each state's requirements are in terms of continuing education.

Mr. Livesay made a motion that the research be done. Mr. Coon made a second. All in favor. Motion carries.

Mr. Holt to request, in writing, from the code writer the criteria/guidelines on tankless water heaters.

E-DBS PORTAL - Mr. Castro demonstrated the Division's new customer on-line permitting and licensing program.

Mr. Coon made a Motion to adjourn the Plumbing Board meeting. Mr. Terrell seconded the Motion. The Motion was approved by unanimous vote. The Plumbing Board meeting was adjourned at 2:10 p.m.

DAVE MUNROE, SECRETARY
SECRETARY OF THE BOARD

DATE